

**Minutes of the XXXV Meeting of the Board of Governors Meeting of
Samrat Ashok Technological Institute (Engg.College), Vidisha (M.P.)
18th May 2017, 10:30 AM at Lecture Room No. 2, IIC Annexe, New Delhi**

Hon'ble Chairman and Board Members present during the board meeting;

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| 1. Shrimant Jyotiraditya M. Scindia | Chairman |
| 2. Justice N.K Mody (retd) | Member |
| 3. Mr. Laxmikant Agrawal | Member |
| 4. Sh. Ramesh Agarwal | Member |
| 5. Dr. C.M. Chitale | Member, UGC Nominee |
| 6. Dr. J.S. Chauhan | Director & Member Secretary |

Sh. Motilal ji Vora and Dr. Laxmikant Markhedkar could not attend the meeting. Leave of absence was granted to him.

Sh. Pratap Bhanu Sharma, Dr. Padam Jain, and Sh. Ram Mohan Sinha failed to inform the board about their absence from the meeting. Board took a note of this.

With the permission of the Hon'ble Chairman, following items were brought up for board deliberations:


Item 1	:	Confirmation of Minutes of Previous Board & Committee Meetings held on 7th August, 2016.
Resolution	:	<ul style="list-style-type: none"> • Minutes of the BoG meeting held on 7th August, 2016 were approved unanimously. • With respect to item no. 6 (b), it was noted by the board during 7th August 2016 board meeting that Sh. Pratap Bhanu Sharma had in an unauthorized manner kept all board resolution documents with him, whereas those should be in the SATI Director's office. Sh. Pratap Bhanu Sharma was instructed to immediately handover the board resolution documents of last 10 years to the Director. During board meeting on 18th May 2017, it was noted by the board that Sh. Pratap Bhanu Sharma had failed to do so. Hence, the board unanimously instructs the Director to write a letter to Sh. Pratap Bhanu Sharma to handover all the resolutions passed in meeting of Board of Governors in last 10 years to Director SATI within two week.
Item 2	:	Progress between last BoG meeting and till date
Resolution	:	Performance of the Institute from 7 th August, 2016 to till date were discussed and approved by the board. All respected board members were satisfied with the progress.
Item 3 (a)	:	Review and approval of unaudited Financial statement of FY 2016-17
Resolution	:	Unaudited Financial statement of FY 2016-17 were discussed and approved unanimously.
Item 3 (b)	:	Budget Estimate FY 2017-18
Resolution	:	Estimated Budget of FY 2017-18 were discussed and approved unanimously.
Item 3 (c)	:	Consider and approve revised Dearness Allowance
Resolution	:	In principle, the board agreed that in line with latest government norms, Dearness Allowance @ 139% (as per the state govt. norms) be sanctioned to qualified and eligible employees who are working against govt. sanctioned post on permanent

		basis. However, a committee comprising three members from SATI management and officials and two members from relevant department of the state government should be formed to validate the qualified employees on govt. sanctioned posts and submit its recommendations to the board. The board will take appropriate decision on the basis of this report.
Item 3 (d)		Review and approval of expenditure under TEQIP – II
Resolution	:	Expenditure under TEQIP-II were reviewed and approved unanimously.
Item 3 (e)		Approval of Budget Estimate TEQIP-III
Resolution	:	Budget Estimate of TEQIP-III was discussed and approved by the Board
Item 3 (f)		To appoint Statutory Auditors for the year 2017-18 to Audit the Accounts of the Institute and fix their remuneration
Resolution	:	It was resolved unanimously that Statutory Auditors for the year 2017-18 to Audit the Account of the Institute may be appointed as per previous year i.e. 2015-2016 & 2016-17 and their remuneration will also be same as per previous year.
Item 3 (g)		To decide the bill of Shri Jagdish Baheti Ji, retired District Judge relating to report of employees.
Resolution	:	It was decided unanimously that a remuneration of Rs. 1100/- (Rs. 1000 + Rs. 100 for typing) per service file be sanctioned to Shri Jagdish Baheti Ji, retired District Judge.
Item 3 (h)		To discuss and approve the gratuity & leave encashment to be given to retired employees
Resolution	:	The matter of gratuity & leave encashment of retired employees was discussed and it was resolved that the gratuity may be given according to fifth pay commission and it was also decided that the payment of leave encashment of all retired employees will be released after the grant received from the govt.
Item 4 (a)		To discuss and finalize the proposal to closure/reduction in intake of various courses where admission is zero or minimal.
Resolution	:	<ul style="list-style-type: none"> • The Board members appreciated Director's decision to merge the IT intake in CSE intake and to reduce the intake of MCA from 120 to 60 seats. Further the proposal for closure and reduction in intake of various courses were approved. • It was also decided to merge the intake of Bio Medical Branch in to Electronics Instrumentation Branch, if the admission position remains poor. • It was also decided to close the following M.E./M.Tech. courses if the admission position remains poor (i) M.E. (Environmental Engg.) (ii) M.E. (APS) (iii) M.E. (EMD) (iv) M.Tech. (IT) and (v) M.Tech. (Software Systems). • It was also resolved that the regular faculty of IT Department be merged to vacant post of CSE Deptt.
Item 4 (b)		To discuss and approve the proposed fee structure from new session (2017-18).
Resolution	:	Proposed fee structure to be implemented from session 2017-18 was approved unanimously.
Item 4 (c)		Discussion on Training Programme started under PMKVY & EDC.
Resolution	:	The Training programme to be started under PMKVY & EDC was discussed and it was resolved that <ul style="list-style-type: none"> • The training programme under PMKVY will be run under EDC. • All other training programmes under sector Skill Council for Skill Development of Unemployed Youth under Mukhyamantri Kaushal Samvardhan Yojna will be run under building center (CETDEC). • It was also resolved that the existing trysem hostel and trysem building will be managed by building center (CETDEC).
Item 5 (a)		Consider and approve the proposal for Black Topping of Institute Road
Resolution	:	Looking to the condition of Institute Roads it was resolved that the work should be taken up under TEQIP-III and should be completed at earliest possible.

Item 5 (b)		To review for physical progress & financial assistance from AICTE for SC/ST Girls Hostel (under construction)
Resolution	:	After discussion and review of Physical progress of AICTE funded SC/ST Girls Hostel it was resolved that the work order of M/s APTECH INFRA, Bhopal be terminated and process to complete the balance work should be started and try to complete the work at earliest possible.
Item 6 (a)		To nominate two teachers in the BoG as per AICTE guidelines.
Resolution	:	It was resolved that as per the guideline of AICTE two faculty members be nominated in BoG. One at the level of Professor and one at the level of Assistant Professor. Following nominees to be evaluated in the next board meeting for selection: In Professor Cadre (1) Dr. Y.P. Joshi (2) Dr. A.K. Saxena In Assistant Professor Cadre (1) Dr. G.R. Chetty (2) Dr. Poonam Lata Prabakar
Item 6 (b)		Review of recent situation of SATI.
Resolution	:	After the discussion on recent situation of SATI following decision were taken. <ul style="list-style-type: none"> • It was resolved unanimously that the cases of CAS for all eligible faculty members be scrutinized & implemented as per CAS policy and the recruitment procedure for new faculty and interview be arranged under the Chairmanship of Er. L.K. Agrawal. • It was also decided that the arrears of VI pay commission may be released after the grant received from govt. • The matter of remuneration to be given to teachers and supporting staff for training, testing and consultancy work was discussed and it was resolved that the upper limit of all kind of remuneration per annum will be as under (i) Professors - 3.00 lakhs, (ii) Associate Professor – 2.50 lakhs (iii) Assistant Professors – 1.50 lakhs and supporting staff – 0.25 lakhs (individual). • It was decided that the retirement age of teaching staff from 62 to 65 years will be decided on the basis of individual performance.
Item 6 (c)		To discuss the reply of show cause notice submitted by Prof. Sandeep Jain Saraf, Dr. Rajendra Dubey, Dr. Y.K. Jain and Dr. Alok Jain
Resolution	:	The reply of show cause notice submitted by Prof. Sandeep Jain Saraf, Dr. Rajendra Dubey, Dr. Y.K. Jain and Dr. Alok Jain was discussed and all BoG members concurred that as the reply was not satisfactory and action should be initiated against them and hence it was resolved unanimously that director is authorized to issue charge sheet and to appoint Mrs. N.V. Kaur Retired District Judge, Bhopal as enquiry officer and to pay her fee.
Item 6 (d)		To discuss the employee utilization plan as per DTE letter No.S-1/P/2016/1026 dated 9/12/2016
Resolution	:	The employee utilization plan as per DTE letter No.S-1/P/2016/1026 dated 9/12/2016 was discussed and it was decided to constitute a committee consisting following members (i) Er. Ramesh Agrawal (ii) Dr. L.K. Markhedkar (iii) Director (iv) PIC Establishment and (v) two nominees of Technical Education, Govt. M.P. to access the qualification and suitability of each employee against the govt. sanctioned post. It was noted by the board that SATI management has undertaken ground work with reference to employee utilization and evaluation of qualified, unqualified staff, much before the above letter from DTE. Hence, the ground work and the report prepared by the SATI team will form as the basis of further evaluation by the newly constituted committee. This committee will also work on item no. 3 (c) of this board resolution document.

Item 6 (e)		To discuss the report submitted by Shri Jagdish Baheti Ji retired D.J. related with employees.
Resolution	:	The report submitted by Shri Jagdish Baheti Ji retired D.J. related with employees was discussed and Director is instructed to ask PIC Establishment to submit a detailed report before the committee constituted under Item 6(d).
Item 7		With the permission of Hon'ble Chairman
Resolution	:	<p>With the permission of Hon'ble Chairman following decision were also taken.</p> <p>(i) Services of Dr. Mudit Bansal and Dr. Hirdesh Sharma be transferred to SATI (Poly)</p> <p>(ii) Director was also instructed not to entertain any representation from any employees union who are not recognized by govt.</p> <p>(iii) It was also decided that</p> <ul style="list-style-type: none"> • Department of Electronics Communication be merged in Department of Electrical Engineering. • Department of Petro Chemical Engineering be merged in Department of Mechanical Engineering. • Department of Bio Medical Engineering be merged in Department of Electronics & Instrumentation Engineering. • Similarly all Applied Sciences department be merged and to create a single Science Department. <p>(iv) Director was also instructed to investigate the authenticity of letter of faculty and staff members under the subject of "Request to safeguard the interest of stakeholders of Samrat Ashok Technological Institute, Vidisha". Similarly other letter submitted by SATITA.</p> <p>(v) It was also decided to make twinning arrangement with VNIT, Nagpur under TEQIP-III Director is instructed to move forward.</p> <p>(vi) It was decided unanimously that to enhance the R&D work and placement collaboration with COEP (College of Engineering, Pune) should be done.</p> <p>(vii) It was also decided to get Accreditation from HLACTION, UK.</p>

Meeting ended with the vote of thanks by the Director and Member Secretary to Hon'ble Chairman and to the board members.



(Hon'ble Jyotiraditya M. Scindia)
Chairman, BoG
Maharaja Jiwajirao Education Society, Vidisha



(Dr. J.S. Chauhan)
Director &
Member Secretary