

**Minutes of the XXXIII Meeting of the Board of Governors of
Samrat Ashok Technological Institute (Engg. College), Vidisha (M.P.)
held on 22nd April 2016 at 10:30AM at Committee Room No. 2, IIC Annex, New Delhi**

Hon'ble Chairman and Board Members present during the board meeting:

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| 1. Shrimant Jyotiraditya M. Scindia | Chairman |
| 2. Sh. Prataap Bhanu Sharma | Secretary |
| 3. Sh. N K Mody | Member |
| 4. Dr. Laxm kant Markhedkar | Member |
| 5. Dr. Padam Jain | Member |
| 6. Sh. Ramesh Agarwal | Member |
| 7. Mr. Laxmikant Agrawal | Member (joined on audio-conference) |
| 8. Dr. J.S. Chauhan | Director & Member Secretary |

Sh. Motilal ji Vora could not attend the meeting. Leave of absence was granted to him. With the permission of the Hon'ble Chairman, following items were brought up for board deliberations:

Item No. 1	:	To confirm the minutes of XXXII meeting of BoG held on 11 th March 2016 at 6.00 P.M. at Committee Room No. 2, IIC Annexe, New Delhi; and action taken report.
Resolution	:	The minutes of XXXII meeting of BoG were confirmed unanimously.
Item No. 2	:	Review and approval of Staff Utilization Report (a) Teaching staff – strength and requirement (b) Support staff – strength and requirement (c) Teaching faculty duties as per AICTE norms (d) Cluster of departments and summer training programs
Resolution	:	a) Current teaching staff is 134. Based on AICTE norms, Chairman HR, Laxmikant Agrawal recommended to hire 31 additional teaching staff on 3-year contact basis. This hiring to be done with the start of 2016-17 academic session in a phased manner, to avoid immediate cost burden. Er. P.B. Sharma and Mr. Laxmikant Agrawal are authorized to plan and implement this decision. This fresh hiring is aimed to take the teaching staff tally to a total of 165. b) NAAC report guidelines on support staff was noted and Sh. N.K. Mody has been assigned the responsibility to act appropriately in this matter. c) It was resolved that each of the teaching staff have to work minimum 40 hours per week towards teaching, research and other duties as per AICTE recommendations. Director is authorized and empowered to enforce this discipline. d) Proposal for cluster of departments & summer training programs submitted by Director was approved.
Item No. 3	:	Approval of self-sustainable model of hostel & cooperative store
Resolution	:	Self-sustainable model for hostels and cooperative store submitted by Director was discussed and approved unanimously.

Item No. 4	:	Approval of honorarium against training, testing and consultancy work
Resolution	:	Distribution system of honorarium against training, testing and consultancy work, as proposed by Director was approved unanimously
Item No. 5	:	To appoint statutory auditors for the year 2015-16 to audit the accounts of the institute and fix their remuneration.
Resolution	:	It was decided to appoint M/s Singhai & Associates, Chartered Accountants, Naya Bazar, Gwalior for the year 2015-16
Item No. 6	:	(a) Unaudited Financial Statement of FY 2015-16 (b) Budget Estimate 2016-17
Resolution	:	It was decided to present the financial statements in the next BoG meeting.
Item No. 7	:	Review of recommendation for quality enhancement of the institute suggested by NAAC comm ttee.
Resolution	:	Recommendations for quality and enhancement of the Institute suggested by NAAC committee was discussed and Director was authorized to implement the recommendations.
Item No. 8	:	Any other point with the permission of Chair
Resolution	:	No other point was brought up for deliberation.

Meeting ended with the vote of thanks by the Director and Member Secretary to Hon'ble Chairman and to the bcard members.

(Dr. J.S. Chauhan)
Director & Member Secretary