

**Samrat Ashok Technological Institute, Vidisha (M.P.)**  
**TEQIP-III**

**Minutes of Pre-Bid Meeting**

Date: 04/02/2019

As per order no. SATI/TEQIP-III/Bid/2019/2923 dated, the Pre-bid meeting was held on 04/02/2019 at the Institute Conference hall regarding **NCB of PROCUREMENT DESKTOP COMPUTERS** under TEQIP-III. The following members were present in the meeting:

1. Dr. Kanak Saxena, Chairperson Specification Committee
2. Prof. Sudhir Phulambrikar, Member Specification Committee
3. Dr. Shailesh Jalori, Member Specification Committee
4. Dr. Umesh Banodha, Member Specification Committee
5. Prof. Ajay Goyal, Member Specification Committee
6. Prof. Satish Pawar, Member Specification Committee
7. Dr. S. S. Goliya, Nodal Officer, Procurement
8. Dr. Vinita Singh, Nodal Officer, Finance

**Absent:**

1. Dr. Pramod Sharma, Nodal Officer, Academic
2. Dr. Jyotsana Ogale, Member Specification Committee
3. Prof. Sanjeev Gupta, Coordinator TEQIP-III
4. Dr. Shailendra Shrivastava, HOD CSE

**The following prospective bidders/OEM representatives are present:-**

1. Shri Vikas Gupta, Kendriya bhandar Bhopal.
2. Shri Vishal Singh, Saibaba electronic system, Bhopal.
3. Shri Shiv Wadhwa, Shivam associates, Bhopal.
4. Shri Virendra Singh, Hp India Pvt. Ltd.

The following amendments made after suggestions given by the representative of different OEMs and discussion with committee members.

1. **On page 25 point no. 15.2 in warranty clause read as warranty shall remain valid for 36 months** after the Goods or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for 42 months after the date of shipment from the place of loading whichever period concludes earlier, unless specified otherwise in the SCC.
2. **Clarification on point no 8c on page 34 Training the purchaser personnel at the suppliers office or other facility, in the installation and operation of the equipment. It is clarified that at least one day training of laboratory staff on installation and trouble shooting of supplied items are required.**
3. **The specification and other terms and condition will remain same as per bid documents.**

**The NCB will be opened on 14/02/2019 at 03.00 PM in the Institute conference hall.**

The Suggestion's/recommendation's/comment's received from the bidder/representative from the **bidders/OEM** are discussed in the meeting and amendments are made as per the norms/rules prescribed in the procurement manual of TEQIP-III world bank project.

**The evaluation of the NCB will be based on total package cost as per norms of procurement manual of TEQIP-III.**

Prof. Sudhir Phulambrikar

Dr. Shailesh Jalori

Dr. Umesh Banodha

Prof. Ajay Goyal

Prof. Satish Pawar

Dr. Vinita Singh  
Nodal Officer, Finance

Dr. S. S. Goliya  
Nodal Officer, Procurement

Dr. Kanak Saxena  
Chairperson Specification Committee

Director sir,

Approved  
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