



SAMRAT ASHOK TECHNOLOGICAL INSTITUTE (ENGG. COLLEGE)

(An Autonomous Institute Affiliated to RGPV, Bhopal)

Vidisha (M.P.) 464001

Application Form For Issue of Duplicate/Corrected Mark-Sheet

S. No.

Date:

To,
The Director
S.A.T.I. (Deg)
Vidisha

Office use only	
Duplicate/Corrected Mark Sheet	
Mark Sheet No.	
Dispatch No.	
Date :	
Dealing Asstt.	

Recent Passport size Photograph duly attested by Director with seal
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Sir,
I Enrolment No. have
been a student of this Institute studying as Regular/ Ex student in the Samrat Ashok Technological Institute Vidisha M.P. and
passed the examination in the Month and Year in Division. I request you to kindly issue me a
Duplicate/Corrected Mark-Sheet.

The necessary fee Rs. has been deposited in Bank Draft/Challan No. of
Bank date

- Name of Examination for which Mark-Sheet is required Course
- Name of the Semester in which you are currently studying
- Branch Roll No. Enrolment No.
- Please fill for corrected Mark-Sheet /Duplicate Mark-Sheet Required :**

Candidate Name (Capital Letter)		Father's Name (Capital Letter)		Mather's Name (Capital Letter)	
As per Mark-Sheet (UG/PG)	Corrected Name As per Mark-Sheet (HSC/HSSC)	As per Mark-Sheet (UG/PG)	Corrected Name As per Mark-Sheet (HSC/HSSC)	As per Mark-Sheet (UG/PG)	Corrected Name As per Mark-Sheet (HSC/HSSC)
(1)	(2)	(3)	(4)	(5)	(6)

5. Please fill only those Semester for which Duplicate Mark sheet/Corrected Mark sheet required :

Sem	Month & Year of Exam	Marks obtained/ out of	Sem	Month & Year of Exam	Marks obtained/ out of
I			V		
II			VI		
III			VII		
IV			VIII		

Enclosures for Duplicate Mark Sheet/ Corrected Mark Sheet required :

- Demand Draft is payable in favour of Director, S.A.T.I. (Engg College), Vidisha
- Original copy of Police F.I.R. (Only for Duplicate Mark sheet)
- Original Affidavit on Rs. 10/- stamp paper. (for both)
- Attested photograph (by Director) should be affixed. (for both)
- Original Mark Sheet in which correction required. (only for Corrected Mark Sheet)
- Attested Photocopy of VII & VIII Mark Sheet. (for both)
- Attested Photocopy Admission Slip of Counseling – ECCA/DTE/CLC. (only for Name Correction)

Fees:

Duplicate /Corrected Mark-Sheet Rs. 300/- per Mark-Sheet
Postal Charge Rs. 50/- Extra

Your's faithfully

Note: Incomplete Application Form will not be Entertained

Signature of student
(with name)

Date :/...../201

Postal Address :-
To,
Name
C/o
.....
..... Pin.....
Phone/ Mobile No. ;